

The Annual Quality Assurance Report (AQAR) of the IQAC



Government Zawlnuam College
Zawlnuam, Mizoram.

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

I. Details of the Institution

1.1 Name of the Institution

Govt. Zawlnuam College

1.2 Address Line 1

Vengpui

Address Line 2

Zawlnuam

City/Town

Mamit District

State

Mizoram

Pin Code

796471

Institution e-mail address

contact@gznc.in

Contact Nos.

9862039506/ 9612991247

Name of the Head of the Institution:

Mr. J. Lalsawmliana

Tel. No. with STD Code:

Mobile:

9862039506

Name of the IQAC Co-ordinator:

Mrs. Anupama Chettri

Mobile:

9612991247

IQAC e-mail address:

contact@gznc.in

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MZCOGN22492

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

EC(sc)/17/A&A/96.1

1.5 Website address:

www.gznc.in

Web-link of the AQAR:

www.gznc.in/AQAR2017pdf.

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C	1.63	2016	5 Years
2	2 nd Cycle				
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

14/02/2012

1.8 AQAR for the year (for example 2010-11)

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ Not Applicable _____ (DD/MM/YYYY)4
- ii. AQAR _____ (DD/MM/YYYY)
- iii. AQAR _____ (DD/MM/YYYY)
- iv. AQAR _____ (DD/MM/YYYY)

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women

Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1.12 Name of the Affiliating University (*for the Colleges*)

Mizoram University

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and
community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

2.11 No. of meetings with various stakeholders: No. Faculty

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

1. Gender Sensitization
2. Workshop on Banking Services in the present Scenario.
3. Women Empowerment.

2.14 Significant Activities and contributions made by IQAC

1. New Feedback System is Introduced
2. Maintenance of Log-book for Teachers
3. Suggestion/Compliant Box for the Students

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
Annexure I Attached	

* Attach the Academic Calendar of the year as Annexure II.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken

Annexure I Is Attached

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	4	1		
PG Diploma				
Advanced Diploma				
Diploma				
Certificate				
Others				
Total	4	1		

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	4
Trimester	
Annual	

1.3 Feedback from stakeholders* Alumni Parents Employers Students

(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of Syllabus is Under the purview of Mizoram University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	1	14		3

2.2 No. of permanent faculty with Ph.D.

2

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
	4								4

2.4 No. of Guest and Visiting faculty and Temporary faculty

3
0
0

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended			2
Presented papers		3	
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of LCD Projector in the class room
2. Log-book for Teachers

2.7 Total No. of actual teaching days during this academic year

215

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

75

2.11 Course/Programme wise
distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
UG	11		20	50	0	70

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

Regularly Evaluating the Teaching Learning Process

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	1
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	5	4	0	1
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- | |
|---|
| 1. Faculty members are encouraged to do research work |
|---|

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.4 Details on research publications

	International	National	Others
Peer Review Journals			
Non-Peer Review Journals			
e-Journals			
Conference proceedings			

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
 DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					3
Sponsoring agencies					RUSA

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/
 recognitions received by faculty and research fellows
 Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No. of students participated in NCC events:

University level State level
National level International level

3.23 No. of Awards won in NSS:

University level State level
National level International level

3.24 No. of Awards won in NCC:

University level State level
National level International level

3.25 No. of Extension activities organized

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- 1 Construction of Public Urinals
- 2 Renovation of Waiting-shed

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	25 Ha	0		25Ha
Class rooms	7	2	RUSA	9
Laboratories				
Seminar Halls		1		1
No. of important equipments purchased (\geq 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others				

4.2 Computerization of administration and library

1. Computerization
2. Automation of Library

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	1300	115700	422	109195	1722	2248950
Reference Books	75	55000			75	55000
e-Books						
Journals	12	14000			12	14000
e-Journals						
Digital Database						
CD & Video						
Others (specify)						

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	10	1			1	2		
Added								
Total	10	1			1	2		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Computer Training for the students

4.6 Amount spent on maintenance in lakhs :

i) ICT	<input type="text"/>
ii) Campus Infrastructure and facilities	<input type="text" value="9370000"/>
iii) Equipments	<input type="text" value="960000"/>
iv) Others	<input type="text" value="1560000"/>
Total :	<input type="text" value="11830000"/>

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Introduction of English Spoken Language lab
2. Computer Training Programme for the students

5.2 Efforts made by the institution for tracking the progression

Timely Evaluation of Programmes

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
53			

(b) No. of students outside the state

2

(c) No. of international students

None

Men	No	%	Women	No	%
	28	52		25	48

No	%
25	48

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
None	None	56	None	None	56			53			53

Demand ratio 100%

Dropout 1%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

None

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET	<input type="text"/>	SET/SLET	<input type="text"/>	GATE	<input type="text"/>	CAT	<input type="text"/>
IAS/IPS etc	<input type="text"/>	State PSC	<input type="text"/>	UPSC	<input type="text"/>	Others	<input type="text"/>

5.6 Details of student counselling and career guidance

At the time of admission, counselling is given to the newly admitted students.

Career Guidance programmes are conducted in every year.

No. of students benefitted

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Organised two Workshop on Gender Sensitization during the reporting period

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	None	
Financial support from government	53	328600
Financial support from other sources	None	
Number of students who received International/ National recognitions	None	

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: _No_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

The Vision of is to provide quality higher education to the students and to pursue student centric learning for self development. The mission of is to impart knowledge necessary for the all-round development of the students making them of being employed and at par with the highly competitive job market.

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

The college, being affiliated to Mizoram University, cannot take any decision in curriculum development. The college shares the ideas and make suggestions while there is curriculum restructuring by the University.

6.3.2 Teaching and Learning

The university prepares the Academic Calendar giving due consideration to integrate teaching and learning which is followed by the institution. To implement the plan periodically, semester wise teachers' plan is made at the beginning of each semester, which is entrusted with the faculty members with the task of teaching different modules of the prescribed course.

6.3.3 Examination and Evaluation

Semester examinations are conducted as per university rules. Under the newly introduced semester system, 25% marks is given by internal assessment by the respective teachers. Internal Assessments are made by conducting Class Tests, Home assignments and Attendance.

6.3.4 Research and Development

The college does not have a research centre but provide all support in research and development. The college encourage the teachers for perusing research work and give permission all the time.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Library Development Cell is formed for ensuring timely and adequate development and enrichment of the library. Considering the availability of funds, library development is given due importance and ensures the addition of new books journals and other reading materials for the students and teachers. Library is fully automated. College is having a computer centre with ten computers where the students get computer training free of cost.

6.3.6 Human Resource Management

Teachers are encouraged to participate in orientation programmes, refresher courses and summer schools. Office staffs attend training and workshop from time to time.

6.3.7 Faculty and Staff recruitment

College cannot make any decision on faculty and staff recruitment. All decisions with regard to recruitment are made by the government.

6.3.8 Industry Interaction / Collaboration

Study tours are conducted to provide opportunities to interact with the industrialists and business firms.

6.3.9 Admission of Students

Admission of students are made as per university norms and the college has a transparent admission procedure.

6.4 Welfare schemes for

Teaching	Staff welfare fund
Non teaching	Staff welfare fund
Students	Performance Incentive

6.5 Total corpus fund generated

1.5 lakhs

6.6 Whether annual financial audit has been done

Yes

No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	CDC Mizoram University	Yes	IQAC
Administrative				

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Not Applicable

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Not Applicable

6.11 Activities and support from the Alumni Association

The Alumni Association of our college organises different cultural activities, social work and get together.

6.12 Activities and support from the Parent – Teacher Association

Parent –Teacher association conducts meeting in order to discuss the performance of the students and feedbacks are obtained from the parents.

6.13 Development programmes for support staff

Participation of staff in various training programmes.

6.14 Initiatives taken by the institution to make the campus eco-friendly

The college is having a vast campus of 25 Ha and 90% of the campus is covered by vegetation. The campus is free from pollution and the college has taken initiatives to protect the trees and plants.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Physical fitness centre was opened by the college for the students as well as for the public in the college campus. Computer lab has been started to provide computer knowledge to the students. Language lab for the students as well as for the public was initiated by the college.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Interview and counselling of newly admitted students as per prospectus of the college. Workshops and Seminars were conducted.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

1. Wearing College Uniform every Tuesday and Friday.
2. Maintenance Teachers' Log – book.

****Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

Maintenance of Eco- friendly campus with botanical diversity
Green Mizoram Day is observed by the college by planting trees.
Better waste management system by minimising waste generation

7.5 Whether environmental audit was conducted? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

S – Introduction of two new core subjects (Education and Political Science) and possibility of admitting more students.

W – Absence of research facility, less enrolment of the students.

O – Potential to start add-on and other certificate courses.

T - Remoteness of the place and absence of competition among students.

8. Plans of institution for next year

1. Admission drive in the neighbouring villages to increase enrolment.
2. Renovation of class room building.
3. Organising Career Guidance Programmes, Seminars and Workshops



Name ANUPAMA CHETTRI

Signature of the Coordinator, IQAC



Name J. LALSAWMLIANA

Signature of the Chairperson, IQAC

Plan of Action by IQAC/Out come

Plan of Action	Achievements
Instalment of Physical Fitness Centre for the college students as well as for the public	The college has already installed a fitness centre which is open for the public also. Besides, college is able to make basket ball court and many of the local youths are getting opportunity to play basket ball.
Strengthening Spoken English and Spoken Hindi classes for the local people.	Teachers are appointed to take spoken English and spoken Hindi classes and fund is allotted to give honorarium for the teachers. Classes are conducted every day and the class room is arranged in a primary school which is more convenient to local people to attend
Introduction of Language lab for the college students.	Language lab Cell has been constituted to initiate the programme. Language Lab software and accessories were procured. Instructors were selected from among the faculties.
Workshops and Seminars on different topics of relevance.	College level Seminars and workshops on various subjects of social interest and concerns were organised by inviting resource persons.
Computer Training for the students.	Computer Cell was formed to chalk out plans and means of computer training programme for the students. For computer lab 10 new computers were purchased and for the class room tables and chairs were purchased. Teachers were appointed to provide training and classes are taken in every week.

ACADEMIC CALENDAR 2017 – 2018
GOVT. ZAWLNUAM COLLEGE

ODD SEMESTER

1	Admission for Odd Semester	May – June, 2017
2	Commencement of Odd Semester	3 rd July 2017
3	Student Union Election	20 th July 2017(Thursday)
4	Freshers' Social	27 th July 2017(Thursday)
5	1 st Continuous Assessment	16 th – 18 th August, 2017
6	College Week	21 st – 25 th August, 2017
7	2 nd Continuous Assessment	3 rd – 5 th October, 2017
8	Submission of Home Assignment	13 th October, 2017
9	End Semester Examination	10 th Nov – 6 th Dec. 2017
10	Winter Vacation	7 th Dec. 2017 – 15 th Jan. 2018

EVEN SEMESTER

1	Admission for Even Semester	November 2017
2	Commencement of Even Semester	16 th January, 2018 (Tuesday)
3	1 st Continuous Assessment	6 th - 8 th March, 2018
4	2 nd Continuous Assessment	10 th - 12 th April, 2018
5	Submission of Home Assignment	20 th April, 2018
6	End Semester Examination	1 st – 21 st May, 2018
7	College Activities	22 nd May – 7 th June, 2018
8	Semester Break	8 th June – 30 th June, 2018